

VILLAGE OF BIG ROCK

ORDINANCE NO. 2017- _____

**AN ORDINANCE ADOPTING PROCEDURES FOR PUBLIC COMMENT AT ALL
PUBLIC MEETINGS OF VILLAGE BOARDS, COMMISSIONS AND COMMITTEES**

**ADOPTED BY THE BOARD OF TRUSTEES
OF THE VILLAGE OF BIG ROCK
THIS 23rd DAY OF MAY, 2017**

Published in pamphlet form by the authority of the Board of Trustees of the
Village of Big Rock, Kane County, Illinois
this 23rd day of May, 2017

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PUBLIC MEETINGS OF VILLAGE BOARDS, COMMISSIONS AND COMMITTEES**

WHEREAS, the Village of Big Rock is a municipal corporation duly organized and operating pursuant to the laws of the State of Illinois; and

WHEREAS, the Village of Big Rock desires to fully comply with the requirements of the Illinois Open Meetings Act and, therefore, desires to adopt procedures for public comment at all public meetings of Village Boards, Commissions and Committee.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Big Rock, Kane County, Illinois, as follows:

Section 1: The above-stated Recitals are hereby restated and incorporated into this Section 1 as though fully set forth herein.

Section 2: The Village of Big Rock Ordinance regarding public meetings and public participation shall be as follows:

PUBLIC MEETINGS

PUBLIC PARTICIPATION.

- (A) Members of the public may address public officials at meetings of the Village Board, its Committees, Commissions and other subsidiary bodies in accordance with Section 2.06(g) of the Illinois Open Meetings Act (5 ILCS 120/2.06(g)).
- (B) Public comments are limited to three (3) minutes per speaker.
- (C) The subject of public comments shall be reasonably related to matters identified on the meeting agenda and/or other Village business.
- (D) Any person desiring to speak shall register their request with the public body prior to the meeting, if practical.
- (E) Any person desiring to speak on behalf of a group and not solely as an individual must register as a “group speaker” and any person speaking on behalf of a group is limited to six (6) minutes.
- (F) Public comment shall be taken at one particular time within the meeting and shall not be allowed at other times unless the chair of the meeting recognizes the participant speaker, or unless required pursuant to the public hearing process established by State law.

- (G) To ensure accurate record keeping, public members are encouraged to provide their full name and their home address prior to speaking, however, provision of an address is not required to speak.
- (H) A registered speaker cannot give their allotted minutes to another person.
- (I) Statements are to be directed to the Village Board/Committee/Commission or subsidiary body as a whole and not to an individual member.
- (J) Public comment is not intended to require Board/Committee/Commission members to provide answers to the speaker.
- (K) Discussions between speakers and members of the audience are not allowed.
- (L) Repetitive public comments should be avoided, to the extent practical, through adoption of prior public comment (e.g. agreeing with a prior speaker).
- (M) The chair of the meeting may create and enforce reasonable rules to preserve order and decorum (e.g. prohibiting applause, cheering, booing, shouting, use of profanity, or the use of signs, banners and placards).
- (N) The chair may suspend the rules in order to provide more public comment, as he/she deems appropriate.
- (O) The following conduct is prohibited during public participation:
1. Acting or appearing in a lewd or disgraceful manner;
 2. Using disparaging, obscene or insulting language;
 3. Personal attacks impugning character and/or integrity;
 4. Intimidation;
 5. Disorderly conduct (as defined by State law);
- (P) Any speaker who engages the public body in a prohibited manner, as identified above, shall be called to order by the chair;
- (Q) Any person who violates these rules or who otherwise disrupts the order and decorum of the meeting may be removed.

Section 3: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of the conflict.

Section 4: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PRESENTED to the Board of Trustees of the Village of Big Rock, Kane County, Illinois
on this 23rd day of May, 2017.

Trustee Hanninen ____ Trustee Metzger ____ Trustee Lynch ____
Trustee McCannon ____ Trustee Walsh ____

PASSED by the Board of Trustees of the Village of Big Rock, Kane County, Illinois, this
23rd day of May, 2017.

SIGNED by the President of the Board of Trustees of the Village of Big Rock, Kane
County, Illinois, this 23rd day of May, 2017.

Dean Hummell, President
Village of Big Rock, Illinois

ATTEST:

Tim May, Village Clerk
Village of Big Rock, Illinois

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

CLERK’S CERTIFICATE

I, Tim May, certify that I am the Village Clerk of the Village of Big Rock, Kane County, Illinois, and as such officer I am the keeper of the records, files and proceedings of the corporate authorities of said municipality.

I further certify that:

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was adopted by the President and Board of Trustees of the Village of Big Rock at a meeting held on May 23, 2017 and approved by the Village President on May 23, 2017. I do further certify that a quorum of said Board of Trustees was present at said meeting, and that the Board complied with all the requirements of the Illinois Open Meeting Act.

I do further certify that the ordinance, of which the attached is a true and correct copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of same.

IN WITNESS WHEREOF, I have hereunto affixed my official hand and the seal of the municipality this 23rd day of May, 2017.

(SEAL)

Tim May, Village Clerk
Village of Big Rock, Illinois