

# Village of Big Rock



## Regular Board Meeting/Committee of the Whole

Tuesday, April 8th, 2025 at 7:00 PM

Park District Building

7 SOUTH 405 MADISON AVE

BIG ROCK, IL 60511

### CALL TO ORDER

*President Matt Fitzpatrick called the meeting to order at 7:00 PM.*

### ROLL CALL

**PRESENT:** President **MATT FITZPATRICK**

Trustee **TED MCCANNON**, Trustee **MARK LYNCH**, Trustee **TIM MAY**  
Trustee **JOE WALSH**, Trustee **KELLY MAY**, Trustee **KATHY METZGER**

**ALSO PRESENT:** Village Treasurer **BRIAN PHILLIPS**, Village Clerk **LINDSEY ZAMBRANO**,  
Village Attorney **JOHN ZEMENAK**

**ABSENT:** none

### PLEDGE OF ALLEGIANCE

*President Fitzpatrick led the group in the Pledge of Allegiance.*

### MOMENT OF SILENCE

*President Fitzpatrick asked for a moment of silence in honor of our Armed Forces and their Allies.*

### PUBLIC PARTICIPATION

*Sandy Madden from the Plowing Match Association asked the Village for a donation for the Plowing Match. She thanked the Village for their past support and highlighted that the Plowing Match Association would not be able to afford to host the children's carnival without the donation from the Village.*

### ITEMS REMOVED FROM THE CONSENT AGENDA

#### CONSENT AGENDA

*Approval of Bills for April 8, 2025*

*Approval of the March 25th, 2025*

*Village Board Minutes*

*Motion to approve Consent Agenda: Kathy Metzger; Second: Tim May*

*Roll Call Vote 6-0 (Y= Yay, N= Nay, A= Absent)*

*Tim May- Y Ted McCannon- Y Mark Lynch- Y Joe Walsh- Y Kelly May- Y Kathy Metzger- Y*

### RECESS TO THE COMMITTEE OF THE WHOLE

*Motion to recess to the Committee of the Whole:*  
**Motion: Kelly May, Second: Kathy Metzger**      **Voice Vote: 6-0, Time: 7:07 p.m.**

## **PRESIDENT FITZPATRICK**

### **COMMITTEE OF THE WHOLE CONSIDERATIONS**

*The storm sewer project along RT 30 is going to bid for Phase III of the project. The project was expanded because RT 30 is now planned to be widened and was not in consideration when the storm sewer project was originally planned. The state will be covering a large portion of the cost of the project, potentially some grants and the Village will need to cover the rest.*

*The HINCKLEY RD Bridge project has undergone the RFQ process. The project scope is 2 years. The cost of the project will be covered at 80% by the State, and 20% by the Village.*

***President Fitzpatrick** emphasized that these two projects will greatly affect the Village budget in the next few years as they are completed.*

### **DRAINAGE COMMITTEE REPORT**

*Agreement with BLA, Inc. for Phase 3 construction engineering services for Big Rock Storm Sewer Project in an amount not to exceed \$199,864.00*

### **STREET MAINTENANCE REPORT**

#### **DEPT. OF BUILDING/SAFETY/ZONING REPORT**

*Amendments to the Property Maintenance Code*

***Attorney Zemenak** discussed the updates to the PMC, mostly small changes to wording, a few clarifications to definitions and requirements, as well as updates to fees as reflected by the state.*

*Independent Contractor Agreement with Code Enforcement Officer*

*Discussion was had about the status of the independent contractor details of working with the Village. A stipend was discussed for things like phone, gas, etc.*

### **FINANCIAL REPORT**

*Fiscal Year 2025-26 Budget Discussion*

*The Board had a detailed discussion about the draft 2025-26 budget. They referred to last year's budget as a comparison in the discussion. **President Fitzpatrick** reiterated that the budget would only allow what was necessary, because of the RT 30 Storm Sewer Project and the Hinckley Road Bridge. The budget hearing announcement will be in the newspaper next week. The Village office will have a copy of the working budget 10 days in advance of the budget hearing.*

### **COMMUNITY REPORT**

*Vacationland is hosting an open house this weekend for their new showroom building. **President Fitzpatrick** also discussed a business that is researching potential viability for a property on RT 30.*

### **COUNCIL MEMBER COMMENTS**

***Trustee Metzger** asked about code enforcement adjudication case statuses. Trustees expressed displeasure that the process was currently delayed to gather more detail.*

***Trustee Walsh** discussed the large cost of the engineering of the Storm Sewer and Hinckley Road Bridge Projects.*

## VILLAGE EMPLOYEES

### RECONVENE THE REGULAR VILLAGE BOARD MEETING

*Motion to reconvene the Regular Board Meeting:*

***Motion: Kathy Metzger, Second: Tim May      Voice Vote: 6-0, Time: 8:21 p.m.***

Motion to Approve Ordinance No. 2025-06, an Ordinance Approving an Agreement with BLA, Inc. For Phase 3 Construction Engineering Services for the Big Rock Storm Sewer Project

***Motion to approve Ordinance No. 2025-06: Kelly May; Second: Mark Lynch***

***Roll Call Vote 6-0 (Y= Yay, N= Nay, A= Absent)***

***Tim May- Y Ted McCannon- Y Mark Lynch- Y Joe Walsh- Y Kelly May- Y Kathy Metzger- Y***

Motion to Approve Ordinance No. 2025-07, an Ordinance Approving Amendments to the Nuisances and Property Maintenance Code

***Motion to approve Ordinance No. 2025-07: Kelly May; Second: Tim May***

***Roll Call Vote 6-0 (Y= Yay, N= Nay, A= Absent)***

***Tim May- Y Ted McCannon- Y Mark Lynch- Y Joe Walsh- Y Kelly May- Y Kathy Metzger- Y***

Motion to Approve Ordinance No. 2025-08, an Ordinance Approving an Independent Contractor Agreement with Cole Freeland to Serve as the Village's Code Enforcement Officer

***Motion to approve Ordinance No. 2025-08: Kelly May; Second: Joe Walsh***

***Roll Call Vote 6-0 (Y= Yay, N= Nay, A= Absent)***

***Tim May- Y Ted McCannon- Y Mark Lynch- Y Joe Walsh- Y Kelly May- Y Kathy Metzger- Y***

### EXECUTIVE SESSION

*None.*

### ADJOURNMENT

***Motion to adjourn: Kathy Metzger, Second: Joe Walsh      Voice vote: 6-0      Time: 8:23 pm***